

## Roofing

Trade Contractor \_\_\_\_\_ Job Name, Number \_\_\_\_\_

Pass/Fail/NA

- All work complies with locally adopted codes and International Residential Code.
- All work is performed in a safe manner according to OSHA standards.
- The jobsite is left clean.
- Shingle color at job matches color on instructions. Run or batch numbers of the shingles have been spot checked. If they are different from each other, stop and call the superintendent.
- All the felt is on the house and has been **REPAIRED AS NECESSARY**. (Never roof over missing felt. You will void the warranty on the shingles and violate the building code.)
- Felt paper has minimum of 2" between courses and 4" at the end of each roll.
- All wrinkles or blisters in the felt are cut so the felt will lie down.
- The starter course of shingles has the tabs cut off so that the adhesive strips are at the outside edge of the roof so the first row of shingles seals properly.
- The starter course overhangs the roof so that after all trim is installed the shingles will overhang ½".
- Shingles have a ½ lap (6") or ⅓ lap (4") for succeeding courses of shingles.
- Each asphalt or fiberglass shingle has four nails, one on each end and two 5/8" up, directly above the slits for the tabs.
- Nails go in straight, not at an angle. Angled nails and nails that are sticking up will wear or melt through the upper course of shingles and will leak. Walk the entire roof when you are done and check it. Lift up several tabs and check the nailing.
- No staples are allowed to fasten the shingles.
- Nails are 1¼" galvanized roofing nails.
- Shingles are laid with a chalk line at least every other row of shingles.
- All roof jacks or flashing are installed on plumbing stacks and flues.
- Attic ventilation is cut out neatly with a power saw and installed as indicated on the plans. Do not hack the hole out with a hammer or hatchet!
- All valleys are cut valleys. Do not weave valleys unless instructed to do so by the superintendent.
- Metal valley flashing or 30# felt is used in all valleys with ½ pitch or steeper.
- Gable ends are neatly trimmed and overhang ½" after all trim has been installed.

- Check the entire roof to make sure all nails are driven down and all shingles are lying flat.
- All scraps and loose nails are cleaned off the roof and the ground. Walk all the way around the house. Make sure everything is cleaned up and placed in the designated trash site. Plastic cap nails are particularly dangerous.
- All wrappers and scraps are cleaned up.
- Leftover material is stacked neatly.

The Trade Contractor understands and accepts responsibility for items on this checklist and verifies that these items have been checked and are acceptable. In the event that these items are not completed to our satisfaction, the Trade Contractor agrees, upon notification, to correct the unsatisfactory items promptly, or gives the company the right to correct the item and back charge the Trade Contractor accordingly. I hereby verify that the above items have been checked and are acceptable. I understand that this checklist must be turned in with the invoice in order to receive payment on this job.

Signature \_\_\_\_\_ Date \_\_\_\_\_