

Insulation

Trade Contractor _____ Job Name, Number _____

Pass/Fail/NA

- All work complies with locally adopted codes and International Residential Code.
- All work is performed in a safe manner according to OSHA standards.
- The jobsite is left clean.
- Foam or caulking is installed at bottom plates and exterior corners.
- Gaps around windows are insulated, foamed, or caulked as needed.
- Gaps around exterior doors and windows are insulated, foamed, or caulked. Care should be taken when installing foam. It expands and creates pressure against doors and windows. Too much foam can cause the doors and windows to stick or bind.
- Excess foam is cut away and removed so trim can fit neatly.
- All pipes and outlet boxes penetrating outside walls are insulated.
- Foam or fire caulking (where applicable) is installed where all pipes and wires pass through top and bottom plates.
- Foam is installed around any penetrations that pass through plates.
- Ceiling insulation baffles are installed.
- No gaps are visible at baffle corners.
- Baffles extend all the way to the outside of the double top plate.
- Baffles have a 1" minimum space at top.
- Baffles fit properly, allow maximum insulation depth over plates, and are cut neatly around vent stacks.
- Baffles are dry and in good condition.
- Full-size baffles are used (24" baffles for 24" o.c. framing).

Crawl Space

- Batt insulation is installed in crawl space _____ R values as specified.
- Batt insulation is installed in cantilevered floor systems.
- Batt insulation is installed in the same plane so batts butt up neatly together without any gaps or overlapping or compression of the insulation.
- Insulation is split and fitted around wires without compression.
- Insulation stays (tiger teeth) are installed every 24" to hold insulation in place.
- Vapor barrier (foil or craft paper face) on floor batt insulation is turned up.

Walls

- Holes in insulating sheathing are patched with foil tape (no daylight visible).

- All batt insulation is neatly fitted without compression.
- All batt insulation contacts the top and bottom plates and fills the entire stud cavity snugly.
- _____ R values are as specified.
- Insulation is tightly cut to fit irregular spaces.
- Insulation is installed behind tubs, showers on exterior walls, and around the HVAC closet! Double-check this item; it is of extreme importance!**
- Batt insulation is installed under the furnace (during wall insulation) if the furnace is located in the attic (R-30 minimum).
- Insulation is cut out at outlets and switch boxes, and the cutout piece is placed behind the electrical box.
- Insulation is split and fitted around wires without compression.
- Fireplace chase is insulated where required.
- Vapor barrier is installed properly, overlapped, of proper thickness, etc., where required by local code. Cuts and tears are repaired.
- The tray ceiling is insulated with batt insulation equal to ceiling R value.

Ceilings

- Ceiling access panel and attic access doors are insulated with R 30 batt or as specified.
- R _____ batt insulation is installed on vaulted stairwell ceilings.
- R _____ batt insulation is installed on vaulted ceilings where required.
- Ceiling insulation is blown to an even depth and not over-blown into ventilation space of ceiling baffles.
- Insulation certificate is installed in the attic next to the attic access panel.

Cleanup

- All trash and insulation bags are cleaned up and hauled off.
- Excess insulation is cleaned up, and floors are broom clean.

The Trade Contractor understands and accepts responsibility for items on this checklist and verifies these items have been checked and are acceptable. In the event these items are not completed to our satisfaction, the Trade Contractor agrees, upon notification, to correct these items promptly, or gives the company the right to correct these item(s) and back charge the Trade Contractor accordingly. I hereby verify that the above items have been checked and are acceptable. I understand that this checklist must be turned in with the invoice in order to receive payment on this job.

Signature _____ Date _____