

Final Walk-through

Trade Contractor _____ Job Name, Number _____

Pass/Fail/NA

- All work complies with locally adopted codes and International Residential Code.
- All work is performed in a safe manner according to OSHA standards.

Exterior

- Stucco is installed correctly.
- There is a 5% grade away from house.
- Final grade is smooth and complete.
- Driveways and sidewalks are installed according to plan.
- Loose concrete is cleaned up and hauled off.
- Steps slope properly and do not hold standing water.
- Hose bibbs are installed securely and shut off properly.
- There are no broken, cracked, or scratched windows.
- No shingles have been blown off, and there are no popped nails on shingles.
- Garage door opens easily and does not stick.
- Garage floors have been cleaned.
- Brick has been cleaned.
- Gutters and downspouts have been properly installed with splash blocks.
- All exterior trim has been installed properly.
- Any exterior paint has been completed, and masking has been cleaned up.
- Shutters have been installed securely.
- Roof vents have been installed correctly and are operational.
- Chimney cap has been installed correctly.
- Flashing and counterflashing have been installed correctly.
- Roof vents have been installed correctly.
- Heating vent caps have been installed.
- Roof boots or jacks have been caulked or sealed with plastic cement.
- Windows, including tops, have been caulked.
- Screens are installed.
- Siding is nailed properly.
- Trim has been nailed and caulked properly.
- Deck has been installed, nailed properly, and painted where applicable.
- Steps and railings have been secured.
- Porches and decks have been swept.

- General site has been cleaned up.
- Thresholds on entrance doors have been cleaned and tape has been removed.
- Thresholds have been adjusted.
- Exterior locks were checked to make sure they function properly.

Interior

- Basement floor was scraped and swept out. Floor was washed if necessary.
- All doors open freely and do not close by themselves.
- All doors clear the carpet or other floor coverings.
- Door bumpers have been installed.
- Base joints fit tightly in corners and against the wall.
- All shelving has been installed.
- Drywall in garage is hung and taped (if required).
- Painted surfaces have complete coverage, are smooth, and have no drips, hollow spots, or runs.
- There are no nicks, chips, or scratches in painted surfaces.
- Adequate insulation has been properly installed in attic.
- Masking tape and paper have been removed.
- Touch-up paint is done with a sprayer, roller, or brush and feathered out so the texture and color are the same as the original paint
- A small can of each type and color of paint is left on the job, including a complete description of the paint and color formula so the warranty department can touch up if necessary.
- Attic access is installed and insulated properly.
- Outlets and switches are installed, and there are no holes in Sheetrock®.
- Lights and outlets are operating (check all).
- All fans are tested to make sure they work.
- Garbage disposal was tested.
- Dishwasher is tested for function, leaks, and proper connections.
- Oven and stove are tested for function.
- All light fixtures have bulbs in them and function properly.
- All electrical trim is in place.
- All smoke alarms function.
- Water heater has been checked and temperature adjusted. **Make absolutely sure it is full of water before turning on an electric water heater.**
- All faucets and drains work properly.
- Plumbing fixtures are installed properly.

- Hot and cold water in all sinks, tubs, and showers functions properly and were tested.
- There are no leaks under sinks, dishwasher, or anywhere else.
- Toilets flush and fill properly.
- Floor drains have water in traps.
- Bath hardware is securely installed.
- Sinks, commodes, and tubs have been cleaned.
- Sheetrock® mud was removed from top and side of tub units.
- All stain or paint was removed from bottoms of tubs at shoe mold.
- Vinyl around tubs, showers, and other bath fixtures is caulked and sealed.
- Tubs, cabinets, and countertops were checked for chips and scratches. Notify Superintendent if any are found.
- Mirrors are securely installed, level, and straight.
- Mirrors in baths have been cleaned.
- Shower rods and doors have been installed and caulked.
- Tile has been installed, cleaned, and caulked.
- All heat diffusers (registers) are in place.
- Filter in furnace is changed and clean.
- Furnace is turned on in the winter.
- A/C is on in the summer.
- Thermostat is set at 70°.
- Appliances have been installed and are working properly.
- Cabinets have been properly installed.
- Cabinet doors and drawers operate properly.
- Cabinet trim has been properly installed.
- Countertops were installed and properly caulked where needed.
- All drawers work properly and do not stick.
- Cabinets have been vacuumed out on inside.
- Outside of cabinets has been wiped down.
- Any glue was removed from countertops.
- Rails and balusters have been securely fastened and stained.
- All the windows open, close, and latch properly without binding.
- Window sash tracks are cleaned out.
- All drywall mud is removed from window frames.
- Windows and doors were cleaned with no streaks.
- Bottom track in patio doors was cleaned out.
- All parts of the house appear clean and free from construction debris.
- All construction debris has been cleaned up and disposed of properly.

The Trade Contractor understands and accepts responsibility for items on this checklist and verifies these items have been checked and are acceptable. In the event these items are not completed to our satisfaction, the Trade Contractor agrees, upon notification, to correct these items promptly, or gives the company the right to correct these items and back charge the Trade Contractor accordingly. I hereby certify that the above items have been checked and are acceptable. I understand that this checklist must be turned in with the invoice in order to receive payment on this job.

Signature _____ Date _____