

APPENDIX D

Basic Accounts for Remodelers

The following abbreviated list of accounts provides an example of the accounts typically used by remodelers. The complete NAHB Chart of Accounts, shown in Appendices A and B, contains more accounts than are normally required to perform the accounting function of a small construction firm. Remodelers may use this list as a guide to establish their own chart of accounts: these numerical codes and accounting categories are compatible with those used in the complete NAHB Chart of Accounts.

1000–1990 Assets

- 1010 Petty cash
- 1020 Cash, general
- 1030 Cash, payroll
- 1040 Cash, savings and money market
- 1210 Accounts receivable, trade
- 1230 Notes receivable
- 1280 Allowance for doubtful accounts
- 1290 Retentions (retainage) receivable
- 1310 Construction materials inventory
- 1330 Property held for remodeling
- 1610 Refundable deposits
- 1620 Prepaid expenses
- 1630 Employee advances
- 1650 Due from affiliates or subsidiaries
- 1660 Due from officers, stockholders, owners, or partners
- 1690 Other current assets
- 1780 Organization cost
- 1810 Land
- 1820 Buildings
- 1830 Office furniture and equipment
- 1840 Vehicles

- 1850 Construction equipment
- 1880 Leasehold improvements
- 1890 Computer equipment and software

1900–1990 Accumulated Depreciation

- 1920 Accumulated depreciation, buildings
- 1930 Accumulated depreciation, office furniture and equipment
- 1940 Accumulated depreciation, vehicles
- 1950 Accumulated depreciation, construction equipment
- 1980 Accumulated depreciation, leasehold improvements
- 1990 Accumulated depreciation, computer equipment and software

2000–2990 Liabilities and Owners' Equity

- 2010 Contract deposits
- 2110 Accounts payable, trade
- 2120 Retentions payable
- 2200 Line of credit payable
- 2240 Current portion of long-term debt
- 2290 Notes payable, other
- 2310 Social Security and Medicare
- 2320 Federal payroll tax, withheld and accrued
- 2330 State and local payroll tax, withheld and accrued
- 2410 Accrued commissions payable
- 2420 Workers' compensation insurance payable
- 2425 Other accrued expenses
- 2440 Due to affiliated companies or subsidiaries
- 2450 Due to officers, stockholders, owners, or partners
- 2480 Billings in excess of costs
- 2490 Other current liabilities
- 2510 Long-term notes payable
- 2530 Mortgage notes payable
- 2700 Other long-term liabilities
- 2900 Common stock
- 2920 Retained earnings
- 2950 Partnership or proprietorship account
- 2960 Distributions, dividends, and draws

3000–3990 Sales, Revenues, and Cost of Sales

3000–3490 Sales and Revenues

- 3130 Sales, residential remodeling
- 3133 Sales, commercial and industrial remodeling
- 3135 Sales, insurance restoration
- 3137 Sales, repairs
- 3190 Sales, other
- 3370 Design fees collected

3400 Miscellaneous income
3410 Interest income
3420 Dividend income
3450 Earned discounts
3460 Earned rebates

3800–3899 Costs of Construction

3810 Direct labor
3820 Labor burden
3830 Building material
3840 Trade contractors
3850 Rental equipment
3860 Other direct construction costs
3870 Professional design fees

4000–4990 Indirect Construction Cost

4010 Superintendents
4020 Laborers
4030 Production manager
4040 Architects, drafters, estimators, purchasers
4110 Payroll taxes
4120 Workers' compensation insurance
4130 Health and accident insurance
4265 Mobile phones, pagers, radios, field office
4410 Lease payments, construction vehicles
4420 Mileage reimbursement
4430 Repairs and maintenance, construction vehicles
4440 Operating expenses, construction vehicles
4450 Taxes, licenses, insurance, construction vehicles
4510 Rent, construction equipment
4530 Repairs and maintenance, construction equipment
4540 Operating expenses, construction equipment
4550 Taxes and insurance, construction equipment
4560 Small tools and supplies
4710 Salaries and wages, warranty
4720 Material, warranty
4730 Trade contractor, warranty

5000–5990 Financing Expenses

5010 Interest on line of credit
5020 Interest on notes payable
5090 Interest expense, other

6000–6990 Sales and Marketing Expenses

6030 Salaries, sales personnel

- 6040 Sales commissions, in-house
- 6045 Sales commissions, internet and website support
- 6050 Sales commissions, outside
- 6110 Payroll taxes, sales and marketing
- 6120 Workers' compensation insurance, sales and marketing
- 6130 Health and accident insurance, sales and marketing
- 6310 Print advertising
- 6330 Web page design and maintenance expenses
- 6335 Internet marketing, advertising and fees
- 6340 Brochures and catalogues
- 6350 Signs
- 6390 Public relations
- 6395 Referral fees

8000–8990 General and Administrative Expense

- 8010 Salaries, owners
- 8050 Salaries and wages, office and clerical
- 8110 Payroll taxes
- 8120 Workers' compensation insurance
- 8130 Health and accident insurance
- 8140 Retirement, pension, profit-sharing plans
- 8210 Rent
- 8220 Office equipment rental
- 8230 Repairs and maintenance, administrative office space
- 8240 Repairs and maintenance, administrative office equipment
- 8250 Utilities, administrative office
- 8260 Telephone, administrative office
- 8270 Office supplies, administrative office
- 8280 Postage and deliveries
- 8320 Leases, computer hardware
- 8330 Leases, computer software
- 8335 Software licensing and subscription fees
- 8340 Network and web development expenses
- 8350 Repairs and maintenance, computer equipment
- 8410 Lease, administrative vehicles
- 8420 Mileage reimbursement
- 8430 Repairs and maintenance, administrative vehicles
- 8440 Operating expense, administrative vehicles
- 8450 Taxes, licenses, insurance, administrative vehicles
- 8460 Travel
- 8470 Customer business expense
- 8480 Meeting expenses
- 8530 Personal property taxes
- 8540 License fees
- 8590 Other taxes
- 8610 Hazard insurance, property insurance

8630 General liability insurance
8690 Other insurance
8710 Accounting services
8720 Legal services
8730 Consulting services
8770 Recruiting and hiring
8810 Depreciation, buildings
8830 Depreciation, vehicles
8840 Depreciation, furniture and equipment
8860 Amortization of leasehold improvements
8870 Depreciation, computer equipment and software
8880 Amortization of organization cost
8900 Bad debts
8910 Contributions
8911 Contributions, political
8920 Dues and subscriptions
8950 Bank charges
8960 Penalties and other nondeductible expenses
8990 Training and education expenses

9000–9990 Other Income and Expenses

9100–9190 Other Income

9150 Gain or loss on sale of assets
9190 Other

9200–9290 Other Expenses

9200 Extraordinary Expenses