



Housing Credit Certified Professionals (HCCP) Continuing Education Form

Name:	Phone:
Company:	Fax:
Address:	Email:
City, State, Zip:	

To maintain your Housing Credit Certified Professional (HCCP) designation, you must complete four (4) hours of Low Income Housing Tax Credit (LIHTC) continuing education or training each year. Any other type of education or training will not be accepted. Designees are not required to send in proof of CE earned at time of renewal. If you have renewed your HCCP designation on time, you are **not** required to complete and submit this form. Complete and submit this form **only** if you have been selected for an audit.

LIHTC Industry-Related Course/Event

Course/Event	
Sponsor	
Location	
Date	
Hours of Attendance	
Course/Event	
Sponsor	
Location	
Date	
Hours of Attendance	
Course/Event	
Sponsor	
Location	
Date	
Hours of Attendance	
Course/Event	
Sponsor	
Location	
Date	
Hours of Attendance	
Total Hours Completed	

NOTE: Designees must provide proof of attendance for each activity or event they completed. All HCCP continuing education must be completed during the period for which it applies.

- I hereby affirm that the information supplied in my Continuing Education Form is correct to the best of my knowledge and pledge myself to abide by the HCCP Code of Ethics. I authorize the HCCP Board or its designee to verify for accuracy.
- I understand that designees are not required to send in proof of CE earned at time of renewal. I have been chosen for a random audit and I am completing and submitting this form as requested by NAHB Education to complete the audit process.

Participant's Signature _____

Date _____

PLEASE RETURN TO:
 NAHB Education
 Program Coordinator
 1201 15th Street, NW
 Washington, DC 20005
 Or fax to (202) 266-8191