

Date(s) of Inspection: \_\_\_\_\_ Time Arrived Onsite: \_\_\_\_\_

Company Representative filing out report: \_\_\_\_\_

For specific procedures for an OSHA inspection, please refer to the previous section of this program.

## Pre-Inspection

1. Who did the OSHA Compliance Officer first contact at the jobsite?

Name: \_\_\_\_\_ Title: \_\_\_\_\_

2. Location where first contact was made \_\_\_\_\_

3. Did the Compliance Officer show his or her credentials? Yes \_\_\_\_\_ No \_\_\_\_\_

4. Compliance Officer Name: \_\_\_\_\_

Area Office: \_\_\_\_\_

5. Did the Compliance Office state why he/she was onsite? Yes \_\_\_\_\_ No \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_

6. Was off-site video or pictures taken? Yes \_\_\_\_\_ No \_\_\_\_\_

What did the Compliance Officer see while off-site? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



2. What was the purpose of the inspection as explained by the Compliance Officer?

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3. Did the Compliance Officer review any on-site paper work? Yes \_\_\_\_\_ No \_\_\_\_\_

What was reviewed? \_\_\_\_\_

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4. Were any copies taken? Yes \_\_\_\_\_ No \_\_\_\_\_

5. Other comments: \_\_\_\_\_

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## Walk Around Inspection

1. List people present during the walk around inspection: \_\_\_\_\_

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2. Comments by compliance officer during inspection: \_\_\_\_\_

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3. Was video or pictures taken during the inspection? Yes \_\_\_\_\_ No \_\_\_\_\_

(Attach photo log with description)

4. Was any portion of the jobsite shut down? Yes \_\_\_\_\_ No \_\_\_\_\_

Describe shut down including employees and subcontractors involved: \_\_\_\_\_

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5. Were company employees interviewed? Yes \_\_\_\_\_ No \_\_\_\_\_

Who was interviewed? Were they recorded? \_\_\_\_\_

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