Date(s) of Inspection: Time Arrived Onsite:
Company Representative filing out report:
For specific procedures for an OSHA inspection, please refer to the previous section of this program.
Pre-Inspection
1. Who did the OSHA Compliance Officer first contact at the jobsite?
Name: Title:
2. Location where first contact was made
3. Did the Compliance Officer show his or her credentials? Yes No
4. Compliance Officer Name:
Area Office:
5. Did the Compliance Office state why he/she was onsite? Yes No
Reason:
6. Was off-site video or pictures taken? Yes No
What did the Compliance Officer see while off-site?

Opening Conference

1. Was an opening conference held? Yes_____ No ____ Who attended?

<u>Name</u>	<u>Company</u>

2.	What was the purpose of the inspection as explained by the Compliance Officer?
3.	Did the Compliance Officer review any on-site paper work? Yes No
	What was reviewed?
4.	Were any copies taken? Yes No
5.	Other comments:
Walk	Around Inspection
1.	List people present during the walk around inspection:

<u> Section 16 – OSHA Inspection Report</u>

PAGE | 4

	Comments by compliance officer during inspection:
	Was video or pictures taken during the inspection? Yes No
	(Attach photo log with description)
	Was any portion of the jobsite shut down? Yes No
	Describe shut down including employees and subcontractors involved:
	Were company employees interviewed? Yes No
•	were company employees interviewed: Tes No
	Who was interviewed? Were they recorded?

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Section	16 –	OSHA	Inspection	Report

PAGE | 5

6.	Were subcontractors interviewed? Yes	_ No	
	Who was interviewed? Were they recorded?		
	,		

Section 16 – OSHA Inspection Report

PAGE | 6

Closing Conference

o:			Time:	
 Was a closing confer 	ence held? Yes	No	Who attended?	
<u>N</u>	<u>ame</u>		Company	

Section	16 -	OSHA	Inspec	tion	Report

PAGE 7

Were any alleged violations discussed? Yes	No
Describe alleged violations:	
	
Other Comments:	