

# Scaffold Inspection Form

Date of Inspection:	Time:
Location of Scaffold:	
Inspected by (Designated Competent Person):	

**BEFORE USING THE SCAFFOLD-**

- Has this work location been examined before the start of work operations and have all the appropriate precautions been taken?  
e.g. checking for: overhead objects, falling or tripping hazards, uneven ground, opening onto a door.
- Will fall protection be required when using this scaffold?
- Has the scaffold been setup according to manufacturer's instructions?

General Rules for All Scaffolds	YES	NO	N/A
Scaffold components can support at least four times their maximum intended load.	<input type="checkbox"/>	<input type="checkbox"/>	
Scaffold is fully planked- No more than 1" gap between planks.	<input type="checkbox"/>	<input type="checkbox"/>	
Platform is at least 18 inches wide (12 inches on pump jacks).	<input type="checkbox"/>	<input type="checkbox"/>	
Guardrails are used or personal fall arrest system is used, if work height is >10 feet. Guardrail system: <input type="checkbox"/> Toprail <input type="checkbox"/> Midrail <input type="checkbox"/> Toeboard <input type="checkbox"/> Posts	<input type="checkbox"/>	<input type="checkbox"/>	
Scaffold is 14" or less from face of work, if workers remove front guardrails (18" for plasterers).	<input type="checkbox"/>	<input type="checkbox"/>	
Planks do not extend past the ends of the scaffold frames more than 12 inches.	<input type="checkbox"/>	<input type="checkbox"/>	
Casters are locked before work begins.	<input type="checkbox"/>	<input type="checkbox"/>	
Work platform free of clutter, mud, snow, oil or any tripping hazard.	<input type="checkbox"/>	<input type="checkbox"/>	
Minimum power line clearance (10 feet)	<input type="checkbox"/>	<input type="checkbox"/>	
If the scaffold is defective, has it been removed from service and tagged out?	<input type="checkbox"/>	<input type="checkbox"/>	
General Rules for Supported Scaffolds			
Height to base width ratio is: Less than 4:1 (no guying, ties, or braces required)	<input type="checkbox"/>	<input type="checkbox"/>	
Over 4:1 scaffolds are restrained from tipping by guying, tying, or bracing.	<input type="checkbox"/>	<input type="checkbox"/>	
All scaffold frames and uprights use base plates (mud sills required if on dirt)	<input type="checkbox"/>	<input type="checkbox"/>	
Footings are level, sound, and rigid. No settling has occurred.	<input type="checkbox"/>	<input type="checkbox"/>	
Unstable objects such as blocks, bricks, buckets, etc. are not used as work platforms or to support scaffolds.	<input type="checkbox"/>	<input type="checkbox"/>	
Are riggers secured and installed correctly?	<input type="checkbox"/>	<input type="checkbox"/>	
General Rules for Access			
No more than 2' step up or down or a 14" step across to get on or off a platform.	<input type="checkbox"/>	<input type="checkbox"/>	
Ladder first rung is not more than 24" above the ground.	<input type="checkbox"/>	<input type="checkbox"/>	
Hook-on and attachable ladders are designed for the scaffold.	<input type="checkbox"/>	<input type="checkbox"/>	
Add-on ladders must have a rung length of at least 11 1/2"	<input type="checkbox"/>	<input type="checkbox"/>	
Built in ladders (part of the scaffold frames) must have a rung length of at least 8".	<input type="checkbox"/>	<input type="checkbox"/>	
Rungs line-up vertically for the entire height of the scaffold.	<input type="checkbox"/>	<input type="checkbox"/>	
Cross braces are not used for climbing up or down from the scaffold.	<input type="checkbox"/>	<input type="checkbox"/>	

**Scaffolding is complete and compliant per OSHA Standards and safe to use**

**Scaffolding is incomplete. DO NOT USE!**

Signature of Competent Person: \_\_\_\_\_ Date: \_\_\_\_\_