

Code of Safe Work Practices

This document contains general safety and health guidelines for this site. Complete guidelines are found in the Company's Safety & Health Program. Post a copy of this in a prominent location.

- All persons shall follow these safe practice rules, render every possible aid to safe operations, and report all unsafe conditions or practices to the supervisor or superintendent.
- Supervisors shall insist on employees observing and obeying every applicable Local, State or Federal regulation and order as is necessary to the safe conduct of the work, and shall take such action as is necessary to obtain compliance.
- Anyone known to be under the influence of drugs or intoxicating substance which impair the employee's ability to safely perform the assigned duties shall not be allowed on the job while in that condition.
- Horseplay, scuffling, and other acts which tend to have an adverse influence on the safety or well-being of the employees shall be prohibited.
- Work shall be well planned and supervised to prevent injuries in the handling of materials and in working with equipment.
- No one shall knowingly be permitted or required to work while the employee's ability or alertness is so impaired by fatigue, illness, or other causes that they might unnecessarily expose the employee or others to injury.
- Fall Protection shall be used by employees when they are exposed to a potential fall.
- Employees shall not enter confined spaces unless it has been determined that it is safe to enter. An entry permit shall be completed before entry into permit-required spaces.
- Employees shall be instructed to ensure that all guards and other protective devices are in proper places and adjusted, and shall report deficiencies promptly to the supervisor or superintendent.
- Workers shall not handle or tamper with any electrical equipment, machinery, or air or water lines in a manner not within the scope of their duties, unless they have received instructions from their superintendent.
- All injuries shall be reported promptly to the supervisor or superintendent so that arrangements can be made for medical or first aid treatment. All incidents shall be investigated and the findings documented. Corrective measures to prevent future accidents shall be implemented.
- When lifting heavy objects use the large muscles of the leg instead of the smaller muscles of the back.
- Inappropriate footwear or shoes with thin or badly worn soles must not be worn.
- Materials, tools, or other objects shall not be thrown from buildings or structures until proper precautions are taken to protect others from the falling objects.
- Employees shall cleanse themselves thoroughly after handling hazardous substances and follow special instructions from authorized sources.
- Any damage to scaffolds, false work, or other supporting structures shall be immediately reported to the supervisor and repaired before use.
- Work shall be so arranged that employees are able to face a ladder and use both hands while climbing.
- Gasoline shall not be used for cleaning purposes.
- No burning, welding, or other source of ignition shall be applied until it has first been determined that no possibility of explosion exists and a hot work permit is obtained from the supervisor or superintendent.