

[Date]

The Honorable _____ **[fill in with Representative or Senator]**
[Office Address]

Dear **[Representative or Senator]** _____:

On behalf of the **[number of members]** members of the **[insert local or state home builders association]** and the more than 140,000 members of the National Association of Home Builders (NAHB), I request the opportunity for our members to meet with you in person on June 12, 2024.

Our members would like to discuss the housing industry's top priorities; [supply of electrical transformers, energy codes, and workforce development.](#)

Thank you for considering this meeting request. Our local home builders and NAHB are grateful for your continued leadership and look forward to meeting you on June 12.

[If applicable, please list who will be in attendance and if the meeting will be open to media]

Sincerely,

[Name]

[Title]

[Association]