Workforce Development Task Force Chair

The Workforce Development Task Force Chair’s role is to identify ideas and directives that support the mission of the task force and support the strategic plan initiatives set forth by the BIAW Board.

* Presides over meetings to ensure adherence to the major issues and purposes
* Works with the staff liaison to create agendas, meeting notes and reference material
* Directs members and activities of the task force to see it fulfills its responsibilities
* Ensures the task force has specific objectives
* Motivates and encourages task force members
* Monitors task force member assignments
* Helps identify future leadership talent
* To assign smaller working groups to accomplish the items assigned.
* Work with staff liaison to ensure tasks are completed on time
* Attend board meetings during the year to report on the task force’s activities